



PRODUCTIVITY/TIME MANAGEMENT: MASTER GOALS LIST

Use this overview to keep track of all your Productivity/Time Management goals – short, medium and long-term.

Goals For This Week



1		
2		
3		
4		
5		

Goals For This Month



1		
2		
3		
4		
5		

Goals For This Year



1		
2		
3		
4		
5		

Five-Year Goals



1		
2		
3		
4		